



## League of New Hampshire Craftsmen – Annual Craftsmen’s Fair Fair Participant Code of Conduct

As a Fair Participant at the Annual Craftsmen’s Fair, you represent both your own work, your fellow artists and the League of New Hampshire Craftsmen (LNHC). This Code of Conduct applies to all participants—including League Members, Booth Holders, Guest Artists, Demonstrators, Demo/Sales Booth Holders, and others such as the Art Craft and Design Exhibition, The Shop at the Fair, Sculpture Garden, Demonstrators, and Special Vendors.

This code is designed to ensure an understanding of expectations for a professional, respectful, and positive environment for all participants, guests, and staff.

The goal of these guidelines is to create an environment where every artist can have a professional work environment, every guest feels welcome, and the League’s values of excellence, creativity, and community are clearly reflected.

### 1. Professional Conduct

- Participants are expected to conduct themselves in a professional manner at all times during the Fair, including set-up, event days, and tear-down.
- You’re accountable for the conduct of your staff, booth helpers, and family members. Please ensure they understand and follow these expectations.
- Professionalism includes timeliness, preparedness, and presenting your work, booth, or designated space in a way that reflects the high standards of the League.

### 2. Respect and Kindness

- Treat all guests, fellow artists, staff, Mount Sunapee staff, and volunteers with courtesy and respect.
- LNHC values an atmosphere of kindness, collaboration, and mutual support—every interaction contributes to the reputation of the Fair.
- Be considerate of noise and your neighbours, don’t blast music while setting up, breaking down or when packing in/packing out.

### 3. Zero Tolerance for Bullying or Harassment

- Bullying, harassment, or discriminatory behavior of any kind will not be tolerated.
- This includes verbal, physical, or online behavior that intimidates, belittles, or disrespects anyone.
- Maintain respectful communication both in person and in digital spaces, including social media, during and in relation to the event.

#### 4. Conflict Resolution

- If it feels appropriate, kindly speak with the person involved to resolve the issue directly. If you are uncomfortable doing so or the issue continues you can go to your Tent Captain for help.
- If a significant problem arises—whether with another participant, a guest, or staff—it should be brought directly to the Event Manager, Executive Director or Associate Executive Director to help resolve the issue.
- Participants should not engage in disputes with one another during the Fair.
- All concerns will be handled fairly, confidentially as needed and without retaliation.

#### 5. Upholding of the Code

- The League reserves the right to take immediate and appropriate action in response to any breach of this conduct policy, including but not limited to: verbal or written warnings, removal from the event, restriction from future participation, or termination of any existing agreements.

#### 6. Responsibility to the Fair

- Participants are responsible for maintaining their respective spaces in a presentable, safe, and welcoming condition.
- Any conduct that undermines the integrity, safety, or success of the Fair may result in review of participation privileges.

**By participating in the Fair, all participants agree to uphold this Code of Conduct.**